

Present	Lucy Allen, Angela Cattell, John Gwyther, Andy Judd, Al Meadows, Caroline Owen, Francis Parkinson, Kate Pinfold, Nick Powlesland, Simon Potter, Brian Richardson, Peter Robottom, Jerry Sandford, Hazel Trapnell, Edward Yates
Chair	Jema Ball
In attendance	Siân Steel (Minutes)
Apologies	Sonia Home, Tony Hughes, Caroline Jowett-Ive, Anna Mayo, Caroline Simpson, Julie Summers, Vivienne Sutherland, Stephanie Wren

Item	Notes
1.0	Opening reflection and Prayer
	There was a time of reflective prayer.
2.0	Apologies
2.1	Apologies (see above).
3.0	Minutes of previous meeting
3.1	Brian Richardson proposed and Al Meadows seconded that the minutes were a true and accurate record. This was agreed by all.
3.2	There were no matters arising from the PCC Minutes
3.3	Leadership Team Meeting Notes – Matters arising Peter asked if there was cover for an organist after February. Simon confirmed that there will be cover going forward. Simon to talk to the new organist regarding payment and Caroline will organise.
4.0	Resourcing Mission
4.1	Our People
4.1.1	Staff Review The PCC unanimously agreed that the HR committee approve this year's staff salary increase - expected to be in the region of 5%. Kate Pinfold proposed and Edwards Yates seconded.
4.1.2	Andy Judd announced that due to a vast increase in workload he will be standing down as Warden from the end of January. He thanked everyone for their support and has very much enjoyed his time as Church Warden. Jema thanked Andy very much for all his hard work over the last couple of years. There was a round of applause for Andy. Jema informed the PCC that Ann Thomas and Stephanie Wren have offered to assist Caroline J-I if needed until the APCM in May.
4.2	Our Finances
4.2.1	Caroline Owen talked through the accounts and the Treasurer's notes on the accounts that were pre-circulated to the PCC. There has been more income than budgeted for and so the deficit is less than expected for last year at £15,832 instead of a budgeted deficit of £56,081. The Stewardship appeal gifts should have increased on the accounts. However, some of those participating in the Parish Giving Scheme found it difficult to increase their regular giving via the PGS website, which is why there has been a delay with those figures. This means that regular giving has increased following on from the Stewardship appeal. Jema thanked Siân, Simon, Tony and Sonia and all those involved with the promotion of the Stewardship appeal this year.
4.3	Our Buildings
4.3.1	Church Rooms Development Project

	<p>The sale of the house belonging to St Mary's has fallen through for the second time. Nick has spoken to the Estate Agents and they have two recommendations:</p> <ol style="list-style-type: none"> 1. Put the heating on. 2. Put the price of the property down to £459,950. <p>Al Meadows proposed and Lucy Allen seconded these recommendations to be implemented. The vote was unanimous.</p> <p>Nick will go back to the Estate Agents and inform them of the decision.</p>
5.0	Health and Safety Policy including Fire Safety Procedures
	<p>The Health and Safety policy was looked at which was pre-circulated to the PCC. There was some discussion, however, it was agreed that the outer vestry door was not an escape route as it needed a key to open. In the event of the fire exit at the top of the stairs being closed during future building works, the James Chapel exit will serve as the third fire exit. The PCC also agreed that point 3. of the policy should read: The PCC has general oversight of the Health and Safety policy. The PCC unanimously approved the Health and Safety policy with these amendments. Caroline Owen proposed and Peter Robottom seconded.</p>
6.0	Mission and ministry updates and decisions
6.1	Worship and Teaching
	<p>6.1.1 Jema proposed that the PCC approve Maureen Watkinson and Jerry Sandford as regular Communion Assistants, and that all Deputy Wardens and anyone on the PCC to be approved for occasional involvement when the need arises. (See those present and apologies for names of PCC members. Deputy Wardens that are not PCC members Ann Thomas, Jim Currie, James Newby, Paul Lewis-Smith, Peter Simpson, Maureen Watkinson)</p> <p>Kate Pinfold proposed and Brian Richardson seconded. All in favour.</p> <p>6.1.2 Simon informed the group that the sermon series on Daniel was being preached at the 9am and 10.30am services and also in discussed in Housegroups. After this series is finished it will be the lent sermon series leading up to Easter which will be looking at the second half of Mark's gospel.</p>
6.2	Outreach and Evangelism
	<p>6.2.1 The Alpha Course is starting this Sunday (21 January). Brian and Bev Richardson, John and Sue Rees, George Brett and Anna Mayo are leading. There are 8 people who have signed up for the course. Please pray for the leaders and the participants.</p> <p>6.2.2 Rachel Powlesland is organising the Easter Trail for some of the schools in the Mission Area during the week before Holy Week.</p>
6.3	Connect and Support
	<p>Simon thanked the Connect and Support team for all they have been doing over the past few months. Especially overseeing refreshments at the Carol and Crib services and the Advent Lunch. They have also been supporting 25 individuals who have specific pastoral needs. Simon is very grateful to everyone on the team.</p>
6.4	Stoke Bishop CE Primary School
	<p>Jema is very encouraged with the relationship with the school and there is a good dialogue with staff.</p>
6.5	ASMA
	<p>6.5.1 Jema went through the ASMA Youth Minister paper and the timetable for recruiting. There was some discussion but subject to agreement with the ASMA partners the PCC approved the proposal for a new ASMA Youth Minister. Peter Robottom proposed and Angela Cattell seconded. Everyone was in favour.</p>
6.6	Eco Church
	<p>6.6.1 The PCC received "A practical path to net zero carbon". Point A6 of the checklist to be filled in.</p> <p>6.6.2 The PCC considered the Application for Net Zero Church Support and all agreed that due to the planned church room building works, it was not the time for a net zero audit.</p>

6.7	Safeguarding
	There was nothing to report.
7.0	Any Other Business
7.1	There was no other business.

Date of Next PCC Meeting - Tuesday 19 March 2023 at 7.30pm in Church.