

<b>Present</b>	Lucy Allen, Angela Cattell, Sonia Home, Caroline Jowett-Ive, Anna Mayo, Al Meadows, Caroline Owen, Kate Pinfold, Nick Powlesland, Simon Potter, Brian Richardson, Peter Robottom, Edward Yates, John Gwyther
<b>Chair</b>	Jema Ball
<b>In attendance</b>	Siân Steel (Minutes)
<b>Apologies</b>	Tony Hughes, Vivienne Francois, Francis Parkinson, Andy Judd, Jerry Sandford, Caroline Simpson, Hazel Trapnell and Stephanie Wren

Item	Notes
<b>1.0</b>	<b>Opening reflection and Prayer</b>
	There was a time of quiet and reflection in God's presence and then Jema opened in prayer.
<b>2.0</b>	<b>Welcome to new members and apologies</b>
2.1	Jema welcomed new members John Gwyther, Edward Yates and Francis Parkinson.
2.2	Apologies (see above).
<b>3.0</b>	<b>Minutes of previous meeting</b>
3.1	There was one amendment to the minutes in point 6 and the word 'unanimously' was taken out. <b>Kate Pinfold proposed</b> and <b>Anna Mayo seconded</b> that the minutes were a true and accurate record and agreed by all those who were present in May.
3.2	There were no matters arising from the previous minutes.
3.3	There were no matters arising from the Leadership Team notes.
<b>4.0</b>	<b>Resourcing Mission</b>
4.1	Our People
4.1.1	Siân Steel is standing for election for PCC Secretary and Electoral Roll Officer and Caroline Owen is standing for Treasurer. <b>Nick Powlesland proposed and Lucy Allen seconded.</b> All in favour.
4.1.2	Peter Robottom suggested encouraging more people from the 9am congregation to go on the tech rota now that there is no live streaming involved. <b>Caroline Jowett-Ive proposed and Edward Yates seconded</b> the approval of the Sidespeople/Deputy Wardens and Communion Assistants. All in favour.
4.1.3	Sonia Home and Siân Steel have joined the Leadership Team. Siân as part of her role and Sonia as part of her training. The Leadership Team is now made up of 10 members.
4.1.4	PCC Structure Document. There were a couple of questions regarding the PCC Structure Document including if there was a list of who is in which committee. Jema agreed that a list of PCC Committees and who is on them, would be distributed to the PCC. <b>ACTION Jema Ball/Siân Steel</b>
4.2	Our Finances
4.2.1	Mid Year Accounts. Caroline Owen talked through the accounts that were pre-circulated to the PCC and was very encouraged by the figures as the deficit has been reduced. There were no questions relating to the finance reports.
4.3	Our Buildings
	<ul style="list-style-type: none"> <li>Peter Robottom updated the group on the issue with the church projector. New Day have done a thorough test and have hopefully solved the problem. There was some discussion about it happening again and HD connections. However, the project is still under warranty, so we would need to ask New Day to come and fix again and there maybe a need for us to update our HD connections if problems persist.</li> </ul>

	<ul style="list-style-type: none"> <li>Westwards are booked in to fit the new boiler in September.</li> <li>Simon Potter asked about the damp wall in church. Peter reported that Mogford and Prescott did the work on the gully's however, if it is raining very hard the water is going higher up the gully. Chris Thomas is going to put Flashband higher up the wall and hopefully that will fix the problem. The lime wash can then be reapplied on that part of the south wall.</li> </ul>
	<p>4.3.1 Church Rooms development Project</p> <p>Jema outlined contents of the pre-circulated report and the reason why there will be a delay in the building works due to the house sale falling through. Jema asked the PCC to pray for a buyer and for all those who are involved in talks with the builders. Jema confirmed that the planning permission is still valid and that the only changes to the plans is the first floor (which will not be happening) and the offices will be 60cm shorter (note there was an error in the paper relating to this, 600cm should have read 60cm). There was some discussion regarding the report however the PCC approved the proposals below.</p> <ul style="list-style-type: none"> <li><b>Brian Richardson proposed and Caroline Owen seconded</b> the proposal that a letter of intent be issued to KP Wilton to enable them to begin purchasing materials on our behalf up to a value of £25k. There was 1 against, 1 abstention but the proposal was agreed by the majority of the PCC.</li> <li><b>Caroline Jowett-Ive and Kate Pinfold seconded</b> the PCC giving permission for the contract with KP Wilton to be signed once the house is sold, with a view to them starting work as soon as possible after that point. There was 1 abstention but the majority voted in favour of the proposal.</li> </ul>
<b>5.0</b>	<b>Looking Ahead</b>
5.1	TCT (Transforming Church. Together)
	<p>Caroline Jowett-Ive spoke to the PCC about TCT. She reported that TCT has four strategic objectives:</p> <ul style="list-style-type: none"> <li>To have a form of church in every community, and churches in which all can participate, thrive and belong.</li> <li>To have people who worship God in every aspect of their lives, and throughout their whole lives.</li> <li>For the diocese (parishes and benefices) to be recognised as a powerful force for gospel change.</li> <li>For the diocese and parish to be environmentally and financially sustainable.</li> </ul> <p>Caroline went into more detail, but suggested that if anyone wants to know more, there is lots of information on the Diocese website. Jema thanked Caroline for her report and Caroline's insights as she is very much involved with TCT with the Diocese.</p>
5.2	<p>LLF (Living in Love and Faith)</p> <p>Jema encouraged the PCC to read the articles/books which were links on the PCC agenda. Simon also explained that there is plenty more writing around the subject that you can read, but these were good as one book is in response to another. It is also good to read and engage widely in the different strands of the debate, rather than just in the views individuals hold.</p>
<b>6.0</b>	<b>Mission and ministry updates and decisions</b>
6.1	Worship and Teaching
	There was nothing to report to the PCC
6.2	Outreach and Evangelism
	There was nothing to report to the PCC
6.3	<p>Connect and Support. Simon reported that a Connect and Support team (formerly known as Pastoral Care) has been set up. There will be a core team of 8 people who Simon has invited to be part of the team. The launch will be in September and they will meet once every half a term. If you have any questions do ask Simon; he will be coordinating the group and Wendy Hughes will be acting as its administrator. Simon has also checked with Caroline Owen regarding Safeguarding.</p>
6.4	Stoke Bishop CE Primary School

	<p>Sue Rees has agreed to volunteer as a Foundation Governor for the school, as this month she is retiring from teaching and feels called to serve in this way. <b>Brian Richardson proposed and Peter Robottom seconded</b> the proposal that Sue Rees stand for Foundation Governor at Stoke Bishop CE Primary School. The vote was unanimous.</p>
6.5	ASMA
	<p>6.5.1 ASMA – Youth Minister</p> <p>Jema commented on the pre-circulated report sent out prior to the PCC meeting. She reported that she has had mixed but largely positive comments from those she has consulted with so far from across the Mission Area. However, as confirmed by Caroline Jowett-Ive there is no bid process for the TCT funds from the Diocese and very unlikely that we would get any funding from the Diocese for an ASMA Youth Minister. The Leadership Team had a brief discussion and there is a possibility of us funding a part-time Youth Minister. However, there is no decision as yet. Simon and Jema will explore the possibilities. There was some discussion about Youth Work in a wider UK context. However, Simon and Jema asked the group to pray for the right decision and for youth work in the country as a whole. They will bring back a proposal for the September PCC.</p> <p>Jema also wanted to celebrate those who have stepped up and will be serving our young people as Hayley has stepped down. Thank you to all those involved.</p>
6.6	Eco Church
	There was nothing to report to the PCC.
6.7	Safeguarding
	<p>6.7.2 Approval of the Safeguarding Policy. Jema and Caroline Owen thanked Siân for updating the Safeguarding Policy. The main amendment is the Social Media Policy has been taken out, and will be included in a Communications Policy for the September PCC. <b>John Gwyther proposed and Edward Yates seconded</b> the approval of the Safeguarding Policy. All in favour.</p> <p>6.7.3 Safeguarding Training for all PCC Members</p> <p>Caroline Owen reminded the PCC that they will need to do safeguarding training every 3 years.</p>
7.0	<b>Any Other Business</b>
	<p>Jema and Siân updated the group regarding the office email being hacked. They confirmed that it was sorted and passwords had been changed. They have also set up more security on the Microsoft system and added a 2 step authentication to all church email accounts.</p>